VILLAGE OF GENEVA~ON~THE~LAKE
4929 South Warner Drive, Geneva-on-the-Lake, Ohio 44041
Phone: 440-466-8197 Fax: 440-466-8911
www.genevaonthelake.org

RETAIL MARKETPLACE BUSINESS REGISTRATION LICENSE APPLICATION

License Term: □ # Calendar Days ____ (between 1-7) **Fee: $25** or □ Annual-Expires Dec. 31st **Fee: $220**

This permit is to be used by any person or business who has no fixed or established place of business, and does not sell goods, services, or food items from an enclosed building pe1manently affixed to the land. This includes those engaging in any trade or business of flea market, farmers market, festival, fair, art fair, jamboree, market, carnival, fiesta, gala, field day, bazaar or exhibition which engages in trade, business, food, retail, or profession with more than 3 transient vendors on private or commercial property.

NO person shall engage in any trade, business or profession without first having applied for and obtained a business registration license therefor from the Mayor or Mayor's designee. No person shall knowingly make any false statement or representation in such application. **All applicable forms must be completed and submitted, and any fees must be paid prior to approval of the license application.**

Date & Time of Sales: ..... # Structures: .....

Fee waived for non-profit, charitable, or governmental organizations which can produce a valid IRS tax exempt status verification. Are you a federal tax-exempt entity? □Yes □ No If so, you must provide proof.

License requested is for a: □ Flea Market (More than 5 vendors selling goods or food, for only one day, not to exceed 5 in a year)

□ Farmers Market (More than 3 vendors selling fresh produce, for only one day, not to exceed 12 days in a year) or □ Neither?

Name of Applicant:_____ Phone: _____

Mailing address:_____

Name of Business:..... EIN (Federal JD):.....

Owner of Business:_____ SSN:_____

Local GOTL Business address:..... Phone: _____

E- Mail Address ----------

Business Type: □ Individual □ Corporation □ LLC □ Association □ Other _ _ _ _ _ _ _ _ _ _

Application must be specific to a location and permit is non-transferrable to another location.

Proposed location for transient vendor: _____

Name and address of private or public landowner upon which the activity will be conducted:_____

Property owners may apply on behalf of any vendor on a specifically stated prope1ty location for a transient activity.

Describe Business:_____

If applicable, applicant's vendor license number: _____

#Employees: _____ Will electrical equipment be used? ____ If so, please describe in detail what type of electrical equipment will be used. _____

You must have a plan showing the source of the electricity and the manner in which it is connected to appliances used by the vendor.

Please describe any structure, tent, cart, or trailer from which sales will be conducted: _____

_____

_____

Reminder to ALL Businesses:

You are required to register with Central Collection Agency (CCA) for tax filings/payments, you are required to file and pay local income tax for **1.5%** on profits and/or net income, you are required to pay according to law all amounts withheld from employees for taxes, you are required to file and pay all taxes per Federal, State, and Local laws, and you are required to update any business license application information as it changes.

Under penalty of perjury, I hereby certify that all of the information contained herein is true and correct to the best of my knowledge. Further, I hereby declare and affirm that I will:

1) Maintain adequate commercial refuse collection on the premises or in support of commercial activity on the premise and maintain compliance of Chapter 951 regulating Garbage & Refuse;
2) Comply with Ohio State Fire Code as implemented through the State Fire Marshall's Office and implemented and enforced by the Geneva-on-the-Lake Fire Department through the Geneva-on-the-Lake Codified Ordinances Part Fifteen-Fire Prevention-Chapter 1501 and other applicable fire safety regulations;
3) Comply with the State of Ohio sales tax laws and have proof of a vendor's license.
4) Comply with Geneva-on-the-Lake Zoning Code;
5) Provide proof of current liability insurance;
6) Comply with specialized or additional permit requirements from the State of Ohio, Ashtabula County, or other official certifying or regulating agency, including, but not limited to, food service permits, hotel/motel permits, liquor permits, amusement ride permits, health certificate, merchant mariner license, captains license and other information concerning the applicant or business as may be reasonable and proper, having regard to the nature of the license desired by issuing authority and deemed necessary.

_____ _____ _____

Name of Applicant Signature of Applicant Date

I, _____ (name of landowner) hereby acknowledge that the transient business is to be operated from land I own, that I have a valid business license through the Village of Geneva on the Lake, that I expressly agree to allow such transient business to be operated from my premises, and that I agree to accept full responsibility for the acts, errors and omissions of the transient vendor.

_____ _____ _____

Name of Landowner Signature of Landowner Date

_____ _____

Mayor's Signature Date